

March 9, 2020

Board met in regular session at 8:30 a.m. Members present Diana Dawley, Merle Doty & Jason Roudabush.

Chairman Roudabush led the pledge of allegiance.

Moved by Doty, 2nd by Dawley to approve agenda. 3 ayes. Motion carried.

Moved by Dawley, 2nd by Doty to approve March 5, 2020 board minutes. 3 ayes. Motion carried.

Moved by Doty, 2nd by Dawley to approve the following claims:

General Basic		
Advanced Correctional	Svc	30.38
Auca Chicago Lockbox	Svc	100.04
Audas Sanitation	Svc	112.00
Aureon Technologies	Svc	640.07
Black Hawk Co Sheriff	Svc	118.76
Brecke Mechanical Contractors	Svc	201.60
Brooklyn Mun Utilities	Svc	359.24
Brooklyn Mut	Svc	291.71
Telecommunication		
Buck, Cathy	Svc	160.00
Central Iowa Salvage	Goods	160.00
Coleman Electric	Svc	225.00
Collum Electric LLC	Svc	447.80
Collum, Robert	Mil	18.75
Cott Systems	Svc	150.00
Des Moines Register	Svc	641.27
Doty, Merle	Mil	116.40
East Pow County Ambulance	Approp	2,775.00
Ecolab	Svc	652.00
Eichenberger, Matt	Reimb	70.26
Eilander, Melissa	Mil	42.68
Fareway Stores Inc	Goods	146.85
Galls Inc	Goods	58.98
Grinnell City Of	Approp	4,665.70
Grinnell Firestone Store	Svc	64.76
Grinnell Herald Register	Svc	514.99
Grinnell Regional Home Care	Svc	12,965.36
Heartland Shredding Inc	Svc	35.00
Holland-Coble Funeral Home	Svc	1,290.00
Hometown Hardware	Goods	250.68
Hy-Vee Store Inc	Goods	3,786.75
IACCVSO	Svc	60.00
Iowa City VA Volunteer Svcs	Svc	218.00
Iowa Natural Heritage Foundaton	Svc	250.00
Jasper County Sheriff	Svc	75.75
Klaver, Bart	Reimb	355.96
Lamb, Mary	Svc	205.00

Linn County Sheriff Office	Svc	45.35
Lowry Equipment Inc	Goods	240.23
Mail Services LLC	Svc	565.05
McKesson Medical Surgical	Goods	758.17
Medicap Pharmacy	Goods	71.00
Meyer, Uwe	Mil	21.29
Mid American Energy	Svc	2,052.28
Midwest Alarm Services	Svc	411.96
Montezuma Ambulance Svc	Approp	2,775.00
Montezuma State Bank	Svc	26.20
New Century F.S. Inc	Goods	47.00
Polk County Sheriff, Civil Division	Svc	49.95
Pow Co Employee Health Plan Tr	Svc	480.28
Pow I-80 Development	Svc	105.00
Poweshiek County 4-H	Approp	6,250.00
Poweshiek County Sheriff	Svc	75.08
Premier Office Equip/Rk Dixon	Svc	86.46
Quill Corporation	Goods	220.66
Roudabush, Jason	Mil	126.10
Schuck, Russ	Reimb/Mil	40.32
Sieren, Susan J	Svc	218.00
Simpson, Corey	Reimb	46.94
Steve Link Ford	Svc	728.08
Summit Companies	Svc	495.00
The Depot Express	Goods	114.36
Town Crier	Goods	381.00
True Value	Goods	204.97
United States Cellular	Svc	1,038.41
United States Postal Service	Svc	3,139.30
US Bank Equipment Finance	Svc	923.20
Victor Oil, Inc.	Goods	745.67
Von Bokern Associates Inc	Svc	2,650.00
West Payment Center	Svc	323.70
Windstream	Svc	568.17

General Supplemental

Des Moines Register	Svc	567.29
Eilander, Melissa	Mil	19.40
United States Postal Service	Svc	679.70

MH/DD

Postmaster	Svc	55.00
Poweshiek County Auditor	Svc	1,380.03
Premier Office Equip/RK Dixon	Svc	355.72
Scantron Service Group	Goods	2,878.00
Windstream	Svc	272.03

Rural Services Basic

Brooklyn Public Library	Approp	6,742.50
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Des Moines Register	Svc	31.70
Drake Community Library	Approp	6,742.50
Galls Inc	Goods	340.25
Grinnell Firestone Store	Svc	500.17
Grinnell Herald Register	Svc	10.10
Hometown Hardware	Goods	4.99
Kivi, Steve	Reimb	7.32
Montezuma Public Library	Approp	6,742.50
New Century F.S. Inc	Goods	3,093.41
Ogle, Tom	Svc	300.00
State Hygenic Lab	Svc	31.00
The Depot Express	Goods	819.21
United States Postal Service	Svc	229.56
Windstream	Svc	50.31

Pow Co Urban Renewal #3		
JCG Land Services, Inc	Svc	137.00

Secondary Road		
2 Lands Enterprises	Svc	4,599.42
Agri Vations LLC	Svc	9,338.44
Airgas Usa LLC	Svc	737.95
Alliant Energy/IPL	Svc	261.28
Altorfer Machinery Co	Goods/Svc	18,443.66
American Legion Blakley Steven	Svc	335.00
Arnold Motor Supply Inc,	Goods	1,057.86
Auca Chicago Lockbox	Svc	508.19
Audas Sanitation	Svc	178.13
Brooklyn Building Center	Goods	359.20
Brooklyn Mun Utilities	Svc	1,560.91
Brooklyn Mut	Svc	27.88
Telecommunication		
Calhoun-Burns & Assoc Inc	Svc	14,552.35
Chemsearch	Goods	747.85
Cintas Corporation	Svc	84.98
Davis, Keith A	Svc	4,954.10
Deep River City Of	Svc	54.36
DJ Davis Trucking	Svc	3,482.26
Fastenal Company	Goods	388.66
Gatr Truck Center	Goods	1,023.28
Grinnell City Of	Svc	119.68
Grinnell Implement Store	Goods	48.70
Hall Trucking Llc, Jeff & Jodi	Svc	13,477.17
Halls Feed & Seed	Goods	43.94
Henderson Products Inc.	Goods	2,093.00
Hickenbottom Inc	Goods	150.70
Hometown Hardware	Goods	62.57
Huffaker Garage Doors LLC	Goods/Svc	780.00
Independent Salt Co	Goods	11,689.67
Industrial Supply Solutions	Goods	436.44
Iowa Dept Of Transportation	Goods	22,367.18

Iowa Prison Industries	Goods	2,436.00
John Deere Financial	Goods	499.01
Key Cooperative	Svc	1,865.83
Krivachek Janitorial Supply	Goods	14.16
Liebovich Steel & Aluminum Co.	Svc	550.20
Malcom Lumber	Goods	395.91
Manatts Inc	Svc	22,661.12
Martin Marietta Materials	Goods	78,866.65
Md Products Inc	Goods	189.88
Mid American Energy	Svc	228.48
Monte Motor Parts	Goods	789.71
Morrison Enterprises Inc	Goods/Svc	124.00
Mutual Wheel Co	Goods	741.70
Napa Auto Parts	Goods	1,340.75
Nikkel, Scott	Svc	7,776.48
Ohalloran International Inc	Goods	3,345.51
Oreilly Auto Parts	Goods	440.14
Pow Co Employee Health Plan Tr	Svc	1,921.12
Poweshiek Water Assn	Svc	111.00
Premier Printing	Goods	650.00
Primrose Oil Company, Inc.	Goods	547.00
Quill Corporation	Goods	239.39
Rohrer Brothers Inc	Svc	7,563.52
Snap On Tools	Goods	642.70
Sterling Fire & Safety, Inc	Svc	436.56
TIP Rural Electric Coop	Svc	174.00
True Value	Goods	14.99
Verizon Connect Nwf Inc	Svc	1,326.25
Victor Oil, Inc.	Svc	2,387.36
Von Bokern Associates Inc	Svc	900.00
Walmart Business	Goods	19.67
Wayne Davis Trucking	Svc	8,502.22
Wex Bank	Goods	1,942.75
Windstream	Svc	410.43
Ziegler Inc	Goods/Svc	3,776.99

Sheriff Commissary

Bob Barker Co Inc	Goods	376.86
Reliance Telephone Inc	Svc	520.00
Swanson Services Corp	Goods	310.92

County Atty - Forfeiture
Proceeds

Beck, Kenneth R	Goods	4,875.00
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Emergency Management Agency

Mid American Energy	Svc	85.52
Paul, Brian	Reimb	44.90
The Depot Express	Goods	115.94

US Bank Equipment Finance	Svc	15.00
Vannoy Chevrolet Co	Svc	65.13
Verizon	Svc	40.01
Windstream	Svc	119.98

E-911

Alliant Energy/IPL	Svc	21.37
Brooklyn Mut Telecommunication	Svc	136.70
Cooperative Telephone Co	Svc	309.48
Disney-Bruggeman, Dawn	Svc	2,333.34
Grinnell Herald Register	Svc	40.80
Sign-Up Ltd	Goods	73.47
TIP Rural Electric Coop	Svc	127.26
Verizon	Goods	280.07

Assessor

Business Card	Svc	73.01
Grinnell Herald Register	Svc	38.76
Hoffert, R Jamie	Mil	20.37
Matt Parrott/Storey Kenworthy	Goods	38.95
Pow Co Employee Health Plan Tr	Svc	960.56
Scantron Service Group	Goods	5,300.00
Schneider Geospatial	Svc	1,950.00
United States Postal Service	Svc	8.15
Windstream	Svc	79.81

3 ayes. Motion carried.

8:36 a.m. JD Griffith, Sanitarian/Zoning, met with the board to discuss appoint of Jerry Henning to zoning commission.

Moved by Dawley, 2nd by Doty to approve appointment for Jerry Henning to the Poweshiek County Zoning Commission. 3 ayes. Motion carried.

8:40 a.m. Mark Vavroch, Conservation met with the board to discuss summer staff and funding for programs at Diamond Lake.

9:00 a.m. Board held canvass of votes for the March 3, 2020 Special Election for Lynnville-Sully Community School District. Votes cast for the public measure were read. It was moved by Dawley, 2nd by Doty to accept canvass results as presented from the auditor's office and approve Abstract of Votes. 3 ayes. Motion carried.

Doty stated he had a Conservation meeting this week.

Roudabush stated he has meetings with HAZMAT and Solid Waste Agency.

Dawley stated she meets with KGRN this week.

9:26 a.m. Moved by Doty, 2nd by Dawley to adjourn. 3 ayes. Motion carried.

Melissa Eilander, Poweshiek County Auditor

Jason Roudabush, Chairman

March 16, 2020

Board met in regular session at 8:30 a.m. Members present Diana Dawley, Merle Doty & Jason Roudabush.

Chairman Roudabush led the pledge of allegiance.

Moved by Doty, 2nd by Dawley to approve agenda. 3 ayes. Motion carried.

Moved by Dawley, 2nd by Doty to approve requests from City of Montezuma, City of Brooklyn, and City of Grinnell for funds from SCISWA grant program to use for clean-up/beautification projects in their community.

Moved by Doty, 2nd by Dawley to approve the following Utility Permits:

- #20-30U to Searsboro Telephone Company for work in Sugar Creek Township
- #20-31U to Absolute Infrastructure for work in Sections 4 & 9, Grant Township

3 ayes. Motion carried.

8:45 a.m. Terry Pickett, Assistant to the Engineer, joined the meeting. Terry stated the secondary road department is looking to purchase a new excavator. The current excavator is in need of extensive repairs and in looking at the costs of repairs compared to purchasing new, the engineer feels it would be best to purchase new.

9:00 a.m. Moved by Dawley, 2nd by Doty to enter into public hearing regarding first reading on Ordinance #27 – An Ordinance to Regulate Tanning Facilities in Poweshiek County, Iowa. 3 ayes. Motion carried. Present: Jason Roudabush, Diana Dawley, Merle Doty, Supervisors; Missy Eilander, Auditor; J.D. Griffith, Sanitarian; Jo Ahrens. JD explained the ordinance and the reason for establishing in that the State of Iowa used to do all inspections and regulate tanning facilities but the State of Iowa has now passed that onto counties. Jasper County has an ordinance and they approached the Poweshiek County Board of Health about implementing a similar ordinance for Poweshiek County. Jasper County will be performing all inspections on tanning facilities within Poweshiek County. Jo Ahrens inquired what the fees would be and if they would stay the same as what the State of Iowa charged. JD stated that the fees would be set by resolution by the supervisors and he was not sure what Jasper County set for their fees. Jo Ahrens stated the State of Iowa charged \$30 per tanning bed and \$5 for the certificate. She would hope that the fees do not go over this amount and would hope maybe they could be lower. JD will obtain fee information and have available at the second reading.

9:13 a.m. Moved by Dawley, 2nd by Doty to end public hearing. 3 ayes. Motion carried.

Moved by Doty, 2nd by Dawley to approve Resolution #2020-17 approving first reading of Ordinance #27 and setting second reading for March 30, 2020 at 9:00 a.m. in the boardroom, Poweshiek County Courthouse. 3 ayes. Motion carried.

RESOLUTION #2020-17

BE IT RESOLVED that the first reading of the ordinance entitled:

“AN ORDINANCE TO REGULATE TANNING FACILITIES IN POWESHIEK COUNTY, IOWA”

Is hereby approved and that said ordinance be further considered for its second reading at a meeting to be held on the 30th day of March, 2020 at 9:00 a.m. in the office of the Poweshiek County Board of Supervisors located within the Poweshiek County Courthouse, Montezuma, Iowa. At such time and place, all persons interested shall be given the opportunity to be heard concerning said ordinance.

Approved this 16th day of March, 2020

POWESHIEK COUNTY BOARD OF SUPERVISORS

Jason Roudabush, Chairman

Merle Doty, Vice Chairman

Diana Dawley, Member

Attest: _____
Melissa Eilander, Poweshiek County Auditor

9:37 a.m. Sandy Ross, Treasurer met with board for quarterly meeting.

9:54 a.m. Tom Kriegel, Sheriff joined the meeting.

Board discussed COVID-19 virus and precautions taken by the county. Sandy Ross stated she and her staff are being diligent about sanitizing. She is having the driver's license customers wait in the hallway until called upon. This is a busy time with property tax collection and she would encourage individuals to pay on-line or mail their payments. Sheriff Kriegel stated he is looking to cancel visitations with inmates and shutting lobby off and have individuals buzz in at door for assistance. Kriegel also stated they have a pod they are keeping open to use for isolation and screening if they have a new inmate. Masks have been provided to all of his employees. The board stresses to use good judgment, wash your hands, sanitize, keep distance and be sure to stay home if not feeling well. Poweshiek County Emergency Management will meet with board at next meeting to provide updates.

Moved by Dawley, 2nd by Doty to approve Poweshiek County as member of Region 6 for Iowa Workforce Development to provide their approval for Region 6 & Region 10 to join as one region for Iowa Workforce Development. 3 ayes. Motion carried.

10:36 a.m. Moved by Doty, 2nd by Dawley to adjourn. 3 ayes. Motion carried.

Melissa Eilander, Poweshiek County Auditor

Jason Roudabush, Chairman

March 17, 2020

Board met in special session at 8:00 a.m. Members present Diana Dawley, Merle Doty & Jason Roudabush. Also present Sandy Ross, Treasurer; Brian Paul, EMA; Matt Eichenberger, Maintenance/Safety Director; Dianna Longhenry, Recorder; Janietta Criswell, Clerk of Court; Lyle Brehm, Engineer; Terry Pickett, Assistant to the Engineer; Shauna Callaway, Public Health; Tom Kriegel, Sheriff; Mark Vavroch, Conservation Director.

Chairman Roudabush led the pledge of allegiance.

Brian Paul, EMA explained the Coronavirus and that at current time there had been 23 confirmed cases in Iowa and nothing reported locally, however, this data is changing by the minute.

Discussion was held regarding the need to close the courthouse to the public and how this would be completed & communicated. Janietta Criswell, Clerk of Court stated court hearings were still being held and there would still be a need for people to access her office. Sheriff Kriegel stated he locked the door to the public safety building lobby and people will need to ring the bell for service. He has also suspended in-person inmate visits with the exception of attorney visitation. Shauna Callaway with Public Health stated it is better to be pro-active than re-active.

After discussion, it was move by Dawley, 2nd by Doty, effective March 18, 2020 until further notice, due to COVID-19 and public health concerns, all county offices are closed to the public to limit the spread of COVID-19. All county buildings will be closed to the public and if someone is planning to visit one of the offices, they should be directed to call and see if they can conduct their business over the phone or electronically. There will be a drop box at the south entrance of the courthouse for anyone needing to drop off payments or any documents. The goal is to protect the citizens and employees of Poweshiek County. A news release will be sent out and have specific information relating to each office. 3 ayes. Motion carried.

The board further discussed procedures needed on a temporary basis regarding employees who may become infected with the virus or may show symptoms as well as the employees needing to be away from work to care for minor children due to the closing of schools and/or daycare facilities. After discussion, it was agreed that employees would be allowed to use up to 2 weeks of paid leave, credited to their sick leave bank for illness related to the virus or to care for the minor child(ren) without daycare.

The board will approve a Resolution to approve the temporary employment practices & policies in response to the COVID-19 pandemic at the board meeting on Thursday.

9:57 a.m. Moved by Dawley, 2nd by Doty to adjourn. 3 ayes. Motion carried.

Melissa Eilander, Poweshiek County Auditor

Jason Roudabush, Chairman