

May 7, 2020

Board met in regular session at 8:30 a.m. Members present Diana Dawley, Merle Doty & Jason Roudabush.

Chairman Roudabush led the pledge of allegiance.

Moved by Dawley, 2<sup>nd</sup> by Doty to approve agenda. 3 ayes. Motion carried.

Moved by Doty, 2<sup>nd</sup> by Dawley to approve April 30, 2020 board minutes. 3 ayes. Motion carried.

8:30 a.m. Ben Anderson, Jail Administrator and Joel Vanderleest, Chief Deputy met with board to update the board regarding the heating and cooling system and geothermal loop at public safety building. An inspection of the system was completed and was recommended to suck out the liquid glycol and refill. If this is not completed, it would lead to issues down the road including corrosion of fittings.

Moved by Dawley, 2<sup>nd</sup> by Doty to approve grant agreement with Iowa Secretary of State for Vote Safe Iowa Initiative. The county is eligible for \$300 per election precinct so Poweshiek County is eligible for \$3,300 grant funds. 3 ayes. Motion carried.

Moved by Doty, 2<sup>nd</sup> by Dawley to approve statement of understanding between Poweshiek County and CICS regarding percentage of wages paid by CICS for service coordinator and administrative support. 3 ayes. Motion carried.

9:00 a.m. Telephone conference with Scott Stevenson, D.A. Davidson regarding refunding of current general obligation bonds. The board decided to pursue the refunding process by starting the process of credit rating.

9:30 a.m. Telephone conference with Brenda Daily, CICS for quarterly CICS update.

Moved by Dawley, 2<sup>nd</sup> by Doty to approve certificate of appointment for Caleb King, Secondary Road temporary summer help effective May 18, 2020; rate of pay \$15.00 per hour. 3 ayes. Motion carried.

Board received Recorder's Report of Fees collected for month ending April 30, 2020.

10:38 a.m. Moved by Doty, 2<sup>nd</sup> by Dawley to adjourn. 3 ayes. Motion carried.

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Melissa Eilander, Poweshiek County Auditor

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Jason Roudabush, Chairman

May 11, 2020

Board met in regular session at 8:30 a.m. Members present Diana Dawley, Merle Doty & Jason Roudabush.

Chairman Roudabush led the pledge of allegiance.

Moved by Doty, 2<sup>nd</sup> by Dawley to approve agenda. 3 ayes. Motion carried.

8:30 a.m. Brian Paul, EMA met with board to provide update on COVID-19. Brian stated currently there are 79 positive cases in Poweshiek County and 69 of those are patients and staff at St. Francis. There have been a total of 350 people tested in Poweshiek County.

9:30 a.m. Janietta Criswell, Clerk of Court; Brenda Daily, CICS; Tom Kriegel, Sheriff; Brian Paul, EMA; Matt Eichenberger, Maintenance; Sandy Ross, Treasurer; Mark Vavroch, Conservation; Amy Vermillion, Assessor; Dianna Longhenry, Recorder met with board to discuss the plan to open county buildings to the public and what policies are needed. Kriegel stated he plans to keep access to the public safety building restricted until June 1. Vavroch stated Diamond Lake is open for campers with self-contained campers and he does not get much visitor

traffic in the office. Ross stated when the courthouse does re-open to the public; her departments will be by appointment only. Ross would like to see only the south entrance to courthouse open when we do re-open to public.

Criswell stated court hearings and bench trials will begin in June and jury trials are scheduled to start mid-July. She has been advised of the need to disinfect between each court proceeding and she is wondering how she will manage that and how to keep social distance measures in place with so many individuals arriving for court and for jury trials. She wondered about having someone monitor the south entrance to only allow individuals with appointments or court proceedings to enter and to limit to just the one individual doing the business. Kriegel stated he may have a reserve that could do this. The board stated they would like to hold on that and see how things go. Longhenry stated when the board decides to re-open to the public she is ready. Vermillion stated her office will continue to work from home in the long term. She will have someone in her office daily once the courthouse re-opens to the public but will not staff with all employees as the telework for her office is working out good. She would like to wait until June 1 to re-open. She also stated during their assessments this year, her employees will not be entering individuals homes and the assessment will be completed from examining the home from outside. Daily stated she will meet with clients by appointment. She will eliminate the waiting area and have individuals wait in their car until called to enter building; one person at a time. Eilander stated she is already open serving absentee voters and whenever the board decides to re-open courthouse fully to public, she is ready. Paul stated we need to have good signage and signs about health screening and to have only one family member in at a time. Roudabush stated we are a public entity and here to serve the public and he would like to re-open the courthouse May 18.

The board stated they would like to see what the Governor will state this week regarding opening more businesses. The board asked auditor to draft up a documents with some re-opening guidelines and present to them at Thursday's meeting.

Amy Vermillion, Assessor discussed with the board if they would be interested in a share position for IT. Amy is searching for a GIS Coordinator and found a candidate that would be a good fit for GIS and IT and wondered if the board would like to cost share for the IT portion.

11:13 a.m. Moved by Dawley, 2<sup>nd</sup> by Doty to adjourn. 3 ayes. Motion carried.

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Melissa Eilander, Poweshiek County Auditor

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Jason Roudabush, Chairman