

***Note: These minutes are a draft and are not to be considered official until approved at the next meeting.***

**Poweshiek County 911  
Board Meeting Minutes for April 2, 2024**

This meeting was held in person and via ZOOM

**Members Present:** Rusty Massengale-Malcom, Kurt Hall-Brooklyn, Jason Roudabush-Poweshiek County, Ruth Moore-New Sharon, Bill Bolen-Montezuma

Dawn Disney-Addressing/Database Mgr.

Via ZOOM: Brian Paul-EMA

**Members Absent:** Barnes City, Chelsea, Sully, Searsboro, Belle Plaine Victor, Hartwick, Deep River, Grinnell, Gilman, Sheriff

**Guests:**

**Call to order and Roll Call**

Massengale called the meeting to order at 6:31 p.m. - Members present as listed above.

**Approval of Agenda**

Motioned by Moore to approve the agenda as presented, second by Roudabush. Motion carried.

**Approval of Minutes from Meeting**

Motioned by Hall to approve the minutes as presented, second by Bolen. Motion carried.

**Business Items**

**Hwy 63 Tower Site Shelter (Massengale)**

Massengale discussed the conversation that he recently had with Duane Vos from Racom regarding the current shelter at the Malcom water tower site. Racom is interested in purchasing it from the Poweshiek County 911 Board once it is decommissioned and no longer being used.

## **Hwy 63 Tower Site Shelter (Cont.)**

Massengale advised that he reached out to Cellsite Solutions, LLC to get an estimate of what the shelter would be worth at this time. This is the company that the board purchased the shelter from back in 2016. At the time of purchase the board paid \$32,500 for just the building. The person that Massengale spoke with was a newer employee and quoted \$5,000 off the top of his head, but then realized that he had grabbed the incorrect file on a structure that wasn't as large nor the one that we had purchased. Massengale was going to get back with him and get him the specs, pricing and details of the actual building that was purchased.

There was further discussion about getting an estimate from another source, and possibly listing the shelter for sale on a couple of websites, such as the Iowa State Sheriff's & Deputies Association website and the statewide EMA website.

Several board members thought that the estimate that was given was extremely low, and that there is no need to get in a hurry to sell it at this time as it will be used until this fall. Moore said that we need to be fiscally responsible to the taxpayers, as this is public property, get as much money as we can for it and not get in a hurry.

Massengale is going to circle back and get a quote for the actual shelter that was purchased, and Paul said that he could also do some checking to see what this type and size of used shelter is selling for as well as check with another company for a quote.

The board will revisit this topic at the next board meeting if there is additional information available at that time.

## **U-Posts for Addressing (Disney)**

Disney advised the board that she had to place an order for more posts. The last time posts were purchased was in 2022. Since that time the cost of the posts has increased by \$6.44. After COVID the price of the address markers went up, but the board made a decision not to increase the price to the public at that time.

The fees currently being charged to the public is \$55.00 which includes the mileage to GPS, if applicable, the mileage and cost to install the marker as well as the costs of the materials.

The fees currently being charged to both Lake Ponderosa, and Holiday Lake is \$35.00 for the marker and post. If there is an order of at least six markers there is no delivery charge.

## **U-Posts for Addressing (Cont.)**

After further discussion Roudabush motioned to leave the current price as is to the public requiring a new address and marker, and to increase the cost for all others to \$40.00 at this time to cover the boards costs. Seconded by Moore. Motion carried.

Disney advised that she had just placed an order of 16 signs and advised that she would be invoicing them at the \$35.00 that was quoted at the time of purchase. Disney said that she will notify both lakes of the increase on future orders.

## **Discussion**

Roudabush stated that the radio project is still on target and moving forward. Racom is testing now and there is a meeting scheduled for Wednesday, April 3, 2024. He noted that they will be doing field acceptance tests starting in May with a tentative cutover scheduled for July 17<sup>th</sup>.

He also noted that there was a change order presented to the Board of Supervisors by EMA for five additional radios for Deep River Fire Department that weren't initially requested by the previous Fire Chief; four additional pages plus encoders for all base stations so the departments can continue to page out by themselves without involving dispatch to do so for such things as training, clean up days, etc. The total order came to \$39,000 and the Board of Supervisors was able to find the funds, but he hopes that there aren't any other changes needed to complete this project.

Paul stated that he hoped to have an update after the meeting to be held on Wednesday.

Moore inquired about not getting the minutes from those meetings, and wondered if she was missing them. Disney clarified that it was decided that the minutes had a lot of information that unless you are a part of the committee meeting each month and involved at that level, wouldn't make a lot of sense to the rest of the board, but that Paul had offered to summarize/highlight the meeting and send Disney notes to be forwarded to the board. Paul did say and apologize for forgetting to do so the last meeting, but would make sure to send them after the Wednesday meeting. Moore just wanted to make sure that she wasn't missing something.

**Next Meeting: May 14, 2024 @ 6:30 p.m. – Poweshiek County Public Safety Building**

**Hall motioned to adjourn at 7:07 p.m., seconded by Moore. Motion carried.**