

July 7, 2025

The Poweshiek County Board of Supervisors met in regular session at 8:30 a.m. Members present: Jacki Bolen, Jason Roudabush, and Jeff Tindle.

Moved by Roudabush, 2nd by Bolen to approve agenda. 3 ayes. Motion carried.

Moved by Bolen, 2nd by Roudabush to approve June 30, 2025, and July 1, 2025, board minutes. 3 ayes. Motion carried.

Moved by Roudabush, 2nd by Bolen to approve July 3, 2025, payroll for \$305,299.34. 3 ayes. Motion carried.

Board received the Recorder's report of fees collected for the month ending June 30, 2025.

Jennifer Anderson, Treasurer, met with the board to provide an update since taking office on July 1. Anderson stated she has made the following changes:

- Updated the NSF policy by removing the 24-hour grace period. The policy now states that if payment is returned due to insufficient funds, the \$30 NSF fee will be assessed immediately.
- The signature stamp of the Treasurer is not required on titles, so she removed this step, which will save employees time processing titles.
- Currently, the \$10 fee for renewing an out-of-county driver's license cannot be processed with the renewal payment and must be a separate form of payment. Anderson is working to get this set up so individuals can make one payment for the entire amount.

Anderson also discussed the possibility of moving the driver's license office to the main floor of the courthouse to be combined with one of the other offices. Anderson feels that for the best workflow and safety, all offices should be on the same floor.

Anderson advised the board that the only change to staff she is making is removing Treasurer Designee from Assistant County Driver License Supervisor, Jessica Hutchcraft, and adding Treasurer Designee to Motor Vehicle Senior Clerk Specialist 3, Sierra Maschmann.

Board received the certificate of appointments to re-appoint employees of the Treasurer's Office.

Moved by Bolen, 2nd by Roudabush to approve the following certificate of appointments for re-appointments made by incoming Treasurer, Jennifer Anderson:

- Megan Tindle, Assistant Motor Vehicle Supervisor, Treasurer Designee; rate of pay \$29.52 per hour
- Kay Latcham, Assistant Tax & Finance Officer, Treasurer Designee; rate of pay \$34.69 per hour
- Angela Rudd, Motor Vehicle Clerk 2; rate of pay \$22.58 per hour
- Jessica Hutchcraft, Assistant County Driver License Supervisor; rate of pay \$24.49 per hour
- Jennifer Norris, Senior Clerk Specialist, Driver License; rate of pay \$20.67 per hour
- Sierra Maschmann, Motor Vehicle Clerk Specialist 3, Treasurer Designee; rate of pay \$26.23 per hour

3 ayes. Motion carried.

Michael Maloney & Scott Stevenson, D.A. Davidson met with the board to review the process for TIF financing. The board is looking to bond for \$6.5 to \$7 million for road projects, capturing TIF revenue for repayment of the bonds. D.A. Davidson will work with the Auditor to start the TIF financing process.

Moved by Bolen, 2nd by Roudabush to authorize Jason Roudabush, Poweshiek County representative of South-Central Iowa Workforce Region to represent the county on merger decisions with workforce regions. 3 ayes. Motion carried.

Bolen stated she has a board of health meeting tomorrow (Tuesday).

Roudabush stated he has a landfill meeting on Wednesday and an Iowa Workforce meeting today.

Tindle stated he has a conservation board meeting tomorrow (Tuesday) and a Middle Iowa Watershed meeting on Thursday.

After the adjournment of this meeting, the Board of Supervisors will visit the tax and motor vehicle offices to pursue ideas for relocating the driver's license office to the main floor.

Moved by Bolen, 2nd by Roudabush at 10:04 am to adjourn.

Melissa Eilander, Poweshiek County Auditor

Jeff Tindle, Chairman