

November 18, 2025

The Poweshiek County Board of Supervisors met in regular session at 8:30 a.m. Members were Jeff Tindle, Jacki Bolen, and Jason Roudabush.

Moved by Roudabush, 2<sup>nd</sup> by Bolen to approve agenda. 3 ayes. Motion carried.

Moved by Bolen, 2<sup>nd</sup> by Roudabush to approve November 12, 2025, board minutes. 3 ayes. Motion carried.

Moved by Roudabush, 2<sup>nd</sup> by Bolen to approve an increase of employee health FSA limit for unreimbursed medical to \$3,400, dependent care to \$7,500, and allow an increase in the carryover limit to \$680 per year. 3 ayes. Motion carried.

Moved by Bolen, 2<sup>nd</sup> by Roudabush to approve closing certificate related to GO Urban Renewal Bonds, Series 2025, and authorize Chairman Tindle to sign. 3 ayes. Motion carried.

Board held 2nd Tier Canvass for City/School Election held November 4, 2025. Present: Laura Tish, Assistant Commissioner of Elections. Votes cast for Grinnell-Newburg Community School board members for Poweshiek County and Jasper County were read. Moved by Roudabush, 2<sup>nd</sup> by Bolen to approve the 2nd Tier Canvass of November 4, 2025, City/School Election canvass of votes and declare candidates receiving the most votes to be winners for the Grinnell-Newburg Community School board and authorize Jeff Tindle, Chairman, to sign Certificates of Election. 3 ayes. Motion carried.

J.D. Griffith, Sanitarian/Zoning Administrator, met with the board to discuss the draft of the nuisance ordinance and Iowa Code 657A for consideration to begin the process of adopting an ordinance. Board will proceed with setting up a hearing and publishing for the establishment of the ordinance.

Griffith requested that the board approve the appointment of Reid Vos to the Poweshiek County Zoning Board of Adjustment. Moved by Bolen, 2<sup>nd</sup> by Roudabush to approve the appointment of Reid Vos to the Poweshiek County Zoning Board of Adjustment. 3 ayes. Motion carried.

Matthew Maschmann, Sheriff, and Steve Kivi, Chief Deputy, met with the board to discuss the panic alarm system within the courthouse. Sheriff Maschmann stated he is looking to update the current panic alarm system to integrate better with the sheriff's office. Sheriff Maschmann stated he is looking at a system provided by our current security camera system, Vercada.

Sheriff Maschmann provided the board with a Memorandum of Understanding (MOU) for approval. The MOU is an agreement between Poweshiek County and the union PPME 2003 regarding changing patrol deputy shifts to 12-hour shifts. Moved by Roudabush, 2<sup>nd</sup> by Bolen to approve the MOU with the union PPME 2003, changing patrol deputies to 12-hour shifts. 3 ayes. Motion carried.

Sheriff Maschmann stated that interviews were completed for the position of Patrol Sergeant, and the position was offered to Deputy Nathan Anderson. Sheriff Maschmann presented the certificate of appointment, appointing Deputy Anderson to the position of Patrol Sergeant. Moved by Bolen, 2<sup>nd</sup> by Roudabush to approve certificate of appointment for Nathan Anderson, Patrol Sergeant, effective December 13, 2025; rate of pay \$40.15 per hour plus a stipend of \$600 per month. 3 ayes. Motion carried.

Jennifer Anderson, Treasurer, met with the board to provide an update on the Treasurer's Office. Anderson stated she has hired within for an open position in the tax department. Anderson stated she is updating some job descriptions to allow for universal duties across the departments. Anderson presented a new job description for Universal Assistant Tax/Motor Vehicle, Treasurer's Designee. Anderson also provided an updated job description for Senior Clerk Specialist, Driver License/Motor Vehicle/Tax. This job description will be on the next board agenda for approval. Moved by Bolen, 2<sup>nd</sup> by Roudabush to approve the new job description for Universal Assistant Tax/Motor Vehicle, Treasurer's Designee. 3 ayes. Motion carried.

Anderson stated she is moving some employees to different job positions within her departments. She would like to get this approved at the next board meeting. Anderson also stated she would like to increase the wages of those employees and also provide an increase to the employees remaining in their current positions, since they are all taking on more responsibilities due to not replacing one position within the department. Bolen suggested providing a 30-day probationary period to those employees changing job positions, and then, after that time, if they meet performance guidelines, they would be provided an increase in pay. This discussion and consideration for approval will be placed on the next board's agenda.

Tindle stated he has an emergency management board meeting on Wednesday.

Moved by Bolen, 2<sup>nd</sup> by Roudabush at 11:00 a.m. to adjourn.

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Melissa Eilander, Poweshiek County Auditor

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Jeff Tindle, Chairman