

Poweshiek County Emergency Management Commission
Regular Meeting Minutes
Tuesday May 19, 2026 6PM Malcom Food Pantry & Zoom

Meeting called to order at 1806

Members present are Brooklyn, Deep River, Hartwick, Malcom, Montezuma, Sheriff, EMA.

Motion to approve tonight's agenda was entertained. Motion made by Sheriff, seconded by Hartwick. All in favor, none opposed. Motion passed.

Approval of previous minutes were entertained as printed. No changes or corrections necessary. Motion made by Sheriff, seconded by Hartwick. All in favor, none opposed, motion passed.

OLD BUSINESS

EMA gave an update on the HMP project. All but two jurisdictions have completed the surveys. Deep River and Searsboro have not completed any survey from the plan. EMA researched all city council members from each of the cities and emailed them including the Mayor of their need to participate and complete the surveys or they would not be included in the plan and not be eligible for any federal mitigation funds for the duration of the plan. EMA also sent a letter to each city stating the same. Both cities have a deadline of June 1 to complete the surveys or the plan would move forward without their input. There is a final survey due by June 1 of new mitigation actions each jurisdiction would like to see in the new plan. Please get those completed so the plan can be updated. We should have a draft plan to review at the next Commission meeting. A question was brought up about the plan expiring at the end of June and when the new plan would take affect once approved by FEMA. EMA stated that we can apply for an extension up to 120 days of our current plan while it moves through the state and federal approval process.

EMA gave an update that the new truck is in the shop as of this week to be upfitted. The process should take about 2-3 weeks and be ready to take possession. EMA asked the commission if posting the current Tahoe up for sealed bids for 30 days would be appropriate. Commission agreed that the Tahoe should be posted tomorrow since the draft was ready to go. EMA will post the Tahoe on the county website tomorrow and email it out to statewide contacts. Bids will be due on June 19th and opened at the following EMA Commission meeting.

EMA stated the FEMA website is now back open to complete IS courses as part of the county NQS/NIMS plan. EMA will send an email out county wide to personnel needing/required to complete courses.

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The VRC training on May 10th was successful. About a dozen people attended with 10 people wanting to move forward into the program and would like to be part of the CERT program once it gets up and operational. Of the 10, 3 already belong to Poweshiek RSVP group and have had background checks done as a requirement for that program. 7 individuals will need a background check done. EMA is working with the Sheriff's office to conduct those background checks. The course was received well, and another one is being planned for September.

NEW BUSINESS

April claims and budget were discussed with line item explanations given for expenses. Overall budget remains at 16.18%. No questions or concerns with April claims and budget status. Motion was entertained to approve the April claims and budget. Motion made by Hartwick, seconded by Brooklyn. All in favor, none opposed. Motion passed.

EMA presented the 2026 ESF 10: Hazardous Materials to the Commission. Plan had been reviewed by response partners and the LEPC and approved by the LEPC in early May. EMA presented the updates to ESF 10 that mostly included updating contact information for facilities, updating some language in the plan, and updating contacts for at-risk locations. EMA provided a change that will come with the 2027 plan regarding decontamination processes that are more modernized. The plan was sent for review to the Commission on April 22nd. No further questions or discussion were had on ESF 10. Motion to adopt 2026 ESF 10 was entertained. Motion made by Montezuma, seconded by Brooklyn. All in favor, none opposed. Motion passed. EMA obtained signature on adoption document and will submit to the state.

EMA presented RSF 3: Cultural & Natural Resources to the Commission. This was a newly developed plan required by the state as we move to recovery support functions within the recovery plan. EMA has presented this plan to local stakeholders with the Grinnell Historical Society and Museum and the Poweshiek County Historical and Genealogical Society. EMA did reach out to Brooklyn Historical Society but did not receive any information back on setting up a meeting. Both organizations that met with the EMA were very receptive to the plan and provided additional input to make to more useful. EMA incorporated their suggestions into the plan and reviewed a final document with them. Both organizations were in favor of the plan as presented. The plan was sent to the Commission for review on April 22nd. No further discussion was had on RSF 3. Motion was entertained to adopt RSF 3. Motion made by Montezuma, seconded by Hartwick. All in favor, none opposed. Motion passed. EMA obtained signature on adoption document and will submit to the state.

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OTHER DISCUSSION

NONE

NEXT MEETING

Due to a conflict with a 911 board meeting on June 24, the Commission agreed to hold the June Commission meeting on June 23rd, 2026 at 6PM at the Malcom Food Pantry and via Zoom.

ADJOURNMENT

Motion to adjourn was entertained. Motion made by Montezuma, seconded by Brooklyn. All in favor, none opposed, motion passed.

Meeting adjourned at 1857

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