

Poweshiek County Emergency Management Commission
Regular Meeting Minutes
Tuesday June 23, 2026 6PM Malcom Food Bank & Zoom

Meeting called to order at 1806.

Members present are BoS, Grinnell, Guernsey, Malcom, Sheriff, EMA. One guest present- Melissa Strovers of Poweshiek Economic Development.

Approval of the agenda was entertained. Motion made by Guernsey, seconded by Grinnell. All in favor, none opposed. Motion passed.

Previous minutes were presented. No changes or corrections needed. Motion was entertained to approve the previous minutes. Motion made by Grinnell, seconded by Guernsey. All in favor, none opposed. Motion passed.

OLD BUSINESS

EMA presented that the updated HMP is out and available for draft review and public comment. EMA already reviewed most the document and noted some corrections for the contractor to make. EMA asked for the cities and county to share the public comment/review post he placed on Facebook. The Public Review is posted to the county website already. Comment review is open until July 3rd at 5PM. After that the plan will be finalized and sent off for local, state, and federal approval/adoption. Question was brought up about having an abbreviated HMP plan made for the cities as a “quick view” reference in addition to the full plan. EMA will inquire with the vendor to see if that is possible.

EMA stated the truck build is complete and possession of the truck took place on June 12th. Invoice for the truck and upfit will be coming and due in July. The truck has already proven to be more aligned with our program and capabilities than the Tahoe. EMA would like to thank the commission for approving the truck build project.

NEW BUSINESS

May claims and budget were discussed. Line item expense descriptions were explained with no concern from the Commission. Overall the budget has 11.17% remaining with no concerns of going over budget the remainder of the year. Motion was entertained to approve the May claims and budget. Motion made by Guernsey, seconded by Sheriff. All in favor, none opposed. Motion passed.

ESF 13 was presented to the Commission. The plan was sent to the Commission for review on May 6th. No comments, changes or concerns were brought up during the review period. EMA stated the plan was updated in collaboration with the Sheriff's Office and Grinnell Police Department. Final plan was sent to each on March 12 with a comment or change due on April 15. None were made, so the final plan was presented for adoption. Motion was

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entertained to adopt ESF 13. Motion made by Sheriff, seconded by Grinnell. All in favor, none opposed. Motion passed. Adoption document signed, EMA will submit to the state.

EMA presented the sealed bids for the EMA Tahoe. The Sealed Bid was placed on the county website on May 19 with a mandatory 30 day posting. The bid packets were sent out statewide by EMA to all EMA agencies to share with their local Fire/EMS, law enforcement agencies or to place a bid themselves as emergency managers. Sheriff stated he sent the bid request out statewide to contacts through ISSDA. EMA also stated he sent packets directly to 3 agencies that had reached out directly inquiring about the Tahoe. Bids were due on June 19th at 4PM. One bid was received by the EMA on June 12th.

The Commission opened the sealed bid. Bid is from Mary Greeley Medical Center in Ames for the EMS division. The bid is for \$38,252 which is above the minimum bid price of \$34,000. Motion was made to accept the bid from Mary Greeley Medical Center for the Tahoe with their bid of \$38,252. Motion made by Sheriff, seconded by Guernsey. All in favor, none opposed. Motion passed. EMA will contact Mary Greeley Medical Center to notify them of the bid award and process the transaction.

EMA presented the initial handbook for the Poweshiek County CERT Program. EMA stated he has been working with a Grinnell College public safety intern and Angie Vanderleest of Grinnell to move forward with the program development and implementation since there has been an increase in interest through various programs and individuals, especially through recent VRC trainings. More information to come as the program develops.

OTHER DISCUSSION

EMA discussed recent incidents and events that he has responded to including severe weather events over the last few weeks doing storm spotting and damage assessments and two hazmat incidents-one involving a tanker truck and the other a railroad derailment. The significance of the rail incident was highlighted and an After-Action meeting was held on June 22. EMA will develop a full AAR and present to agencies and Commission at the next meeting. For the recent weather events, none were significant enough with damages to warrant and proclamations or disaster assistance programs.

EMA stated he would be off the next week on vacation. EMA will remain local and available for emergency responses, but will be out of the office. No county coverage is needed from outside agencies, but if Emergency Management services are needed, contact EMA by phone as email response will be limited.

NEXT MEETING

July 22, 2026 6PM Malcom and Zoom

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ADJOURNMENT

Motion to adjourn was entertained. Motion made by Grinnell, seconded by Guernsey. All in favor, none opposed, motion passed. Meeting adjourned at 1909.

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