

Poweshiek County Emergency Management Commission
Regular Meeting Minutes
Wednesday July 22, 2026 6PM
Malcom BASF Learning Center & Zoom

Meeting called to order at 1806.

Members present are BoS, Sheriff, Hartwick, Malcom, Montezuma, EMA

Motion was entertained to approve tonight's agenda. Motion made by Sheriff, seconded by Montezuma. All in favor, none opposed. Motion passed.

Previous minutes were presented. No changes or corrections noted. Motion entertained to approve the previous minutes. Motion made by Sheriff, seconded by Montezuma. All in favor, none opposed. Motion passed.

OLD BUSINESS

EMA presented the Highway 21 Incident After Action Report. Incident was presented in detail from timeline of events, strengths, areas for improvement, recommendations, and conclusion. EMA will send AAR to agencies that were involved in the incident. It will also remain in the Google Drive for the Commission to review.

EMA gave an update on the HMP update. The plan was sent to the state and approved by the state. It is now in FEMA's hands to review and approve. There is no timeframe on when that will occur. Once FEMA approves the plan, all jurisdictions covered in the plan will need to adopt the plan by resolution. Once all the resolutions have been completed and collected they will be added to the plan and will be disseminated out to the jurisdictions. EMA states he is working with Two Rivers for them to develop a condensed version for each jurisdiction to have for quicker/easier reference in addition to the full plan.

NEW BUSINESS

June claims and budget were discussed. Line items with inconsistent descriptions were explained in detail. No further discussion or questions were had on the June claims and budget. Motion was entertained to approve the June claims and budget. Motion made by BoS, seconded by Sheriff. All in favor, none opposed. Motion passed.

EMA presented the FY26 ending budget. \$12,098 is left in FY26 that will go over to the Emergency Management Fund. Additionally, EMA presented revenue and reimbursements that took place in FY26 totaling \$76,875. EMA highlighted that the Commission has not yet received the EMPG amount of \$21,647 and the state has not yet released the money and we do not have an exact timeframe of when that will happen. If we had received the EMPG grant on time, our total reimbursement for FY26 would be \$98,522. The Emergency Management Fund at the end of FY26 is \$269,207.

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EMA presented the Emergency Support Functions (ESF) and Recovery Support Functions (RSF) that are scheduled for update or development this fiscal year. For ESF's we will be updating ESF 6: Mass Care, ESF 8: Health and Medical, and ESF 10: Hazardous Materials (annual requirement). On the recovery plan side we will be developing RSF 4: Housing and RSF 5: Health and Social Services. These are the last two RSF's that need development in the recovery cycle on once developed will be placed on update cycles just like the ESF's. EMA will begin the update and development process with stakeholders soon. All plans are due to the state by June 30, 2027.

EMA presented some grants and projects he will be focusing on this year with the program. EMA has applied for a Thiesen's Community Grant totaling \$4,900 to purchase a 28,000 Watt portable generator, power distribution box, and generator cord. This generator is the largest available in a portable design before getting into trailer mounted units. It could and would be used to power equipment during power outages like food pantry refrigerators and freezers, medical equipment in offices like dialysis machines, power lift stations, or support other response or recovery operations. EMA is also applying for the Grinnell College Mini Grant totaling \$7500 to support the outfitting of the CERT Program. EMA is placing a focus on getting the CERT program off the ground this year and getting it as an established organization within the county.

OTHER DISCUSSION

EMA presented to the Commission the passing of HF2490 regarding open meeting laws. Government bodies must post meeting agendas and minutes to the government website and post meeting agendas at an annually designated area visible to the public 24/7 for a minimum of 24 hours prior to the meeting. EMA suggested that the Commission designate the lobby of the Sheriff's Office as the 24/7 visible location to post the meeting agendas since it is visible and accessible to the public 24/7. The EMA would post the agenda on the Monday prior to the meeting when it is sent to the Commission with the reminder email to meet the 24-hour prior requirement. The Auditor is working with the website vendor to allow other government bodies to post their meeting agendas and minutes to the website and allow for people interested to receive notification once agendas and minutes are posted. If anyone has other ideas or locations to post meeting agendas, please let EMA know. This will be a New Business item to discuss and vote on at the August meeting.

Malcom asked for a list of the supplies used for the hazmat plug/patch kits to be sent to her to see if there is any possibility for BASF to help get supplies. EMA has been purchasing and making kits for each fire department with highway/interstate travel to have in order to complete general plugging and patching work. EMA will send her the supply list.

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NEXT MEETING

August 26, 2026 6PM in Malcom and Zoom

ADJOURNMENT

Motion to adjourn was entertained. Motion made by Montezuma, seconded by Sheriff. All in favor, none opposed. Motion passed. Meeting adjourned at 1910.

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