

Poweshiek County Emergency Management Commission
Regular Meeting Minutes
Wednesday September 23, 2026 6PM BASF Learning Center & Zoom

Meeting called to order at 1804.

Members present are BoS, Grinnell, Malcom, Montezuma, Sheriff, and EMA.

Motion was entertained to approve tonight's agenda. Motion made by BoS, seconded by Montezuma. All in favor, none opposed. Motion passed.

Previous minutes were read. No changes or corrections noted. Motion was entertained to approve previous meeting minutes. Motion made by Montezuma, seconded by Sheriff. All in favor, none opposed. Motion passed.

OLD BUSINESS

EMA gave an update on the HMP process. Plan is making its way through FEMA for approval. Michael from Two Rivers EM, LLC has been gathering additional requested information from jurisdictions regarding floodplain ordinances and reporting it to FEMA. There is still no timeline on when the plan will be approved by FEMA, but the process is now moving since they are reviewing information and requesting additional.

EMA presented the Commission with the CERT Program handbook and entertained any questions regarding the programs launch. EMA discussed the application process and requirements of membership and outlined functions the CERT program will provide for the county. EMA has a post on Facebook for those interested in learning more about the program and potentially joining the CERT to attend an informational meeting on Tuesday September 29 at 7PM at the Malcom BASF Learning Center building.

NEW BUSINESS

August claims and budget were discussed. Line-item expense descriptions were discussed in detail for clarification. EMA stated that September will be the last month for the monthly Adobe bill of \$24.37 as the 1-year subscription will end and we have moved to Canva for those services. EMA stated he could not cancel the subscription sooner than September without paying the remainder of the year at the time of cancellation. Canva will continue monthly at \$21.00. Overall, the budget remains at 50.55%. No questions, comments, or concerns brought by Commission. Motion was entertained to approve the August claims and budget. Motion made by BoS, seconded by Montezuma. All in favor, none opposed. Motion passed.

EMA presented 6 MOUs for approval by the Commission. 4 of the MOUs are for emergency shelter locations- Montezuma Schools, BGM Schools, Montezuma Memorial Hall, and Malcom Auditorium. 2 of the MOUs are for emergency or disaster related transportation

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assistance- 1 from Montezuma Schools, 1 from BGM Schools. These MOUs are part of our ESF 6 update for this fiscal year in strengthening our emergency and disaster preparedness, response and recovery objectives. Each MOU has already been reviewed and approved by the entity and resources named within the MOU. Motion was entertained to approve all 6 MOUs as presented. Motion made by Sheriff, seconded by BoS. All in favor, none opposed. Motion passed. Signatures obtained on MOUs.

EMA presented that the Sheriff's Office and EMA are partnering to develop a smart phone/device app using opioid settlement funds. The app will have SO specific data like inmate look up, weapons permit, civil information and will feature EMA information such as alert information, preparedness information, and other resources. There will also be a community resource guide that will have contact information for users to connect with their needs. The app development is being funded through opioid settlement funds at a cost of about \$15,000. Annual maintenance on the app will be about \$3,000 which will be split between the Sheriff Office and EMA. Washington County and Van Buren County have apps like this that this one will be modeled after.

EMA presented some upcoming training and exercises he will be attending. October 12th is a tabletop exercise involving a simulated incident at Fremont Farms in Malcom. The state Hazmat Symposium is October 8 and 9 in Des Moines, and the state Homeland Security Conference is October 14-16 in Ankeny.

OTHER DISCUSSION

Iowa Interstate Rail is hosting a benefit ride on October 10th. The ride benefit will go towards Victor Fire Dept, Brooklyn Fire Dept, East Poweshiek Ambulance, and EMA for the train derailment incident. There are 3 rides that day each lasting about 30-40 minutes. The train will go from Victor to Marengo and back.

Dawn brought up information regarding the community AEDs that she had someone reach out to her about how to access one if needed. Dawn recommended some public education about where the AEDs are located and how they can be accessed if needed.

NEXT MEETING

October 21, 2026, at 6PM Malcom BASF Learning Center & Zoom.

ADJOURNMENT

Motion to adjourn entertained. Motion made by Montezuma, seconded by BoS. All in favor, none opposed. Motion passed. Meeting adjourned at 1856.

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