

RESOLUTION #2026-25

BE IT HEREBY RESOLVED by the Poweshiek County Board of Supervisors that the County Auditor is hereby authorized to issue warrants in vacation of the Board for payment of payrolls for all county employees.

BE IT FURTHER RESOLVED that all accounts payable claims submitted for payment by the County must be accompanied by an invoice or necessary support documents to be authorized for payment. Mileage claims will require the employee's signature to be approved for payment. A current certificate of insurance for the employee's personal vehicle(s) showing the limits of liability coverage must be on file with the County Auditor to qualify for the mileage reimbursement.

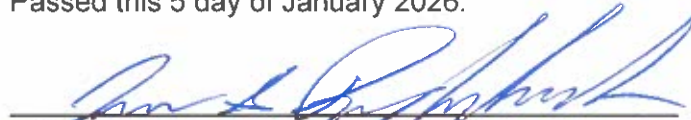
BE IT FURTHER RESOLVED that a claim for hotel expenses within the State of Iowa will only be paid if the lodging provider has had all employees complete certified human trafficking prevention training.

BE IT FURTHER RESOLVED that the County Auditor is allowed three (3) working days following approval of claims by the Board of Supervisors to complete accounts payable claims.

BE IT FURTHER RESOLVED that payroll will process on a bi-weekly basis.

BE IT FURTHER RESOLVED that accounts payable claims will be processed on the second Thursday of each month and the last board meeting day of each month.

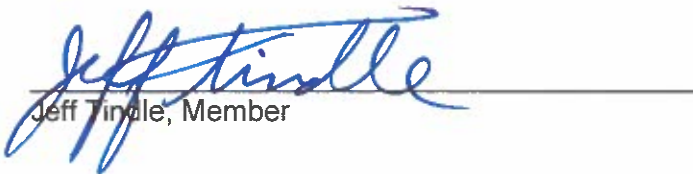
Passed this 5 day of January 2026.



Jason Roudabush, Chairman



Jacki Bolen, Vice Chair



Jeff Tindle, Member

Attest: 

Melissa Eilander
Poweshiek County Auditor